



MEETING MINUTES
January 15, 2008

Attendees:

Alan Kurotori	City of Santa Clara	akurotori@santaclara.gov
Amber Parmer	SASD	parmera@SacCounty.NET
Anna Chrissanthis	K/J	annachrissanthis@kennedyjenks.com
Bill Chavez	SRCS	chavezb@SacCounty.net
Cara Ingebrigtsen	Brown & Caldwell	cingebrigtsen@brwncald.com
Chris DeGroot	City of Santa Clara	cdegroot@santaclaraca.gov
Cindy Preuss	Harris & Associates	cpreuss@harris-assoc.com
Colin Dudley	Brown & Caldwell	cdudley@brwncald.com
Dan Crosby	Carollo Engineers	dcrosby@carollo.com
Dirk Medema	City of Walnut Creek	Medema@walnut-creek.org
Erin Darling	RMC	edarling@rmcwater.org
Jeanette Prentice	SRCS	prenticej@SacCounty.NET
Jennifer Glynn	RMC	jglynn@rmcwater.com
Jimmy Dang	Kennedy/Jenks	JimmyDang@KennedyJenks.com
Jonathan Lee	WVSD	jlee@westvalleysan.org
Jonathan Marshall	RBF	JMARSHALL@rbf.com
Kevin Wang	CDM	wangkm@cdm.com
Lori Jones	Brown & Caldwell	ljones@brwncald.com
Nina Hawk	City of Santa Clara	nhawk@santaclaraca.gov
Pete Bellows	Brown & Caldwell	pbellows@brwncald.com
Richard Robert	Sac County	robertri@SacCounty.NET
Rick Abbett	SRCS	abbettr@SacCounty.NET
Robin Cort	RMC	rcort@rmcwater.com
Robin Gamble	Napa Sanitation District	RGAMBLE@napasan.com
Rolf Ohlemutz	Vallejo Sanitation & Flood Control	Rohlemutz@vsfcd.com
Rudy Portugal	DSRSD	rportugal@dsrsd.com
Russ Eberwein	Harris & Associates	reberwein@harris-assoc.com
Sasha Mestetsky	CCCS	SMESTETS@centralsan.dst.ca.us
Stan Shogren	K/J	StanShogren@KennedyJenks.com
Walk-Ins		
Alex Christensen	Black & Veatch	ChristensenAS@bv.com
Amy Miller	HDR	amy.miller@hdrinc.com
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Julia Nguyen	City of San Jose	Julia.Nguyen@sanjoseca.gov
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Huggen Angeles	City of San Jose	huggen.angeles@sanjoseca.gov

Presentation: *Environmental Considerations with Pipeline Construction* by Robin Cort and Erin Darling of RMC Water and Environment.

Robin and Erin gave an overview of CEQA and NEPA requirements and applicability to various pipeline projects. In addition, regulatory permit requirements with various governing agencies were covered. The presentation slides were printed and provided to all in attendance, and are

attached at the end of these minutes. Rather than outline the presentation herein, the reader is directed to the detailed slides at back.

A big thank you to Robin and Erin for this informative presentation!

General:

Seminar Status: Registration forms were sent out last week. We've had a lot of vendor interest for tabletop exhibits so these are expected to go fast. As a head's-up, if individuals have issues getting their checks processed through their agency quickly to accompany their registration forms, these individuals are advised to send in the registration forms sans payment and indicate on the forms when the payment will be forthcoming. Paying at the door is an option as well. This year we expect approximately 175 people.

2008 Speaker Calendar: 2008 is filled up, but the presentations may change place within the year and some speakers have yet to lock in confirmation. As always, Cindy will give as much notice as possible if there is a topic change so that members may plan their attendance accordingly. The 8-hr course on CIPP will be held in October but the exact date has yet to be set. Classes will likely be held at CCCSD but notice will be given as locations are locked in.

Bylaws Legal Review: Our Bylaws was revamped by the attorney. The document went from 4 pages to 16, demonstrating how much legalese is required to protect our group and governing body from lawsuits. The Executive Committee will return comments to the lawyer soon, and we expect adoption in March.

IRS & State Attorney General's Filing Status: Jonathan has a meeting with the accountant tomorrow afternoon. Will prepare schedule of annual filing forms and deadlines to keep us on track for future years. Per federal requirements, the financial statement will be posted to the PUG website once we figure out how to do that.

Announcements & Project Discussions: The National No-Dig Conference in Dallas is coming up in April 2008.

Next Meeting:

Our next meeting will be held **TUESDAY, MARCH 18, 2008** at the offices of **Brown & Caldwell** located at **201 N. Civic Dr., Suite 300, Walnut Creek, CA**. The topic will be on **Permitting Guidelines**, given by Serge Glushkoff of the Department of Fish & Game. Please call (925) 827-4900 ext 176 or email cpreuss@harris-assoc.com to RSVP.