

**PIPE USERS GROUP**  
**MINUTES**  
August 27, 2003

**Attendees:**

Charlie Joyce	Brown and Caldwell	<a href="mailto:cjoyce@brwncald.com">cjoyce@brwncald.com</a>
Gigi Paradis	Brown and Caldwell	<a href="mailto:gparadis@brwncald.com">gparadis@brwncald.com</a>
Jennifer Glynn	Brown and Caldwell	<a href="mailto:jglynn@brwncald.com">jglynn@brwncald.com</a>
Cindy Preuss	Harris & Associates	<a href="mailto:cpreuss@harris-assoc.com">cpreuss@harris-assoc.com</a>
Jonathan Lee	WVSD	<a href="mailto:jlee@wvsd.dst.ca.us">jlee@wvsd.dst.ca.us</a>
Michael Penny	CCCSD	<a href="mailto:mpenny@centralsan.dst.ca.us">mpenny@centralsan.dst.ca.us</a>
Edric Kwan	City of Alameda	<a href="mailto:ekwan@ci.alameda.ca.us">ekwan@ci.alameda.ca.us</a>

**General Discussion:**

**Special Committees:** It was decided that task groups will be formed to handle separate tasks as they come up instead of maintaining special committees that don't really do much. As tasks come up, individual members may volunteer their participation for fixed amount of time to see task through to completion.

**By-Laws:** The first update for the by-laws will be the change from special committees to task groups. The by-laws were sent out to all the board members and will be available at the September 23<sup>rd</sup> meeting for review. It is felt that participation on a task basis will help speed progress toward completion of many goals the group would like to accomplish.

**Website Development:** The website has been held up by finalizing an agreement between CCCSD and Brown and Caldwell. The website itself is in the final stages of development, and we are all looking forward to utilizing the website for posting PUG specifications, sharing information, advertising the annual seminars, posting minutes and agendas, and hopefully broadening our membership base.

**Specification Finalization:** Charlie Joyce will be getting a draft of his RCP spec that he has been working on to the group at the next meeting for Pipe Users Group review. He says it will be a guideline specification with testing included.

**Rehabilitation:** Michael Penny mentioned possible field visits to two of his projects, one which includes 4" CIPP with lining and the other a 30", 1500' segmental slipliner under BART tracks.

Charlie Joyce had done some research and had a handout of a NCHRP study about PVC plastic pipe fatigue and an abstract written by Utah State University calling for new design guidelines after coming across this on one of his projects. Topics included cyclic stress fatigue due to pressure cycling, and fatigue related to thermal effects. He would like Mr. Moser, a co-writer of the abstract from USU, to come to a PUG meeting in the near future to share more information on design guidelines. (Moser has presented at Pipe Users Group in the past).

**Seminar 2004:** The question of whether we should continue to have the annual seminar at Hs. Lordships was discussed. The general consensus was that we continue to have it there

because it is centrally located, but from now on use the microphones instead of the wireless audio. Jonathan Lee will contact the restaurant to discuss better meal options. We will be raising the comparatively low cost of the seminar to cover the increase in cost. We will be advertising the seminar in many publications including CWEA, ASCE, APWA newsletters, possibly have a PUG booth at Streets and Sewers, etc. We will be looking into more effective ways of advertising to increase attendance. Jennifer Glynn thought about possibly having the Trenchless Technology person of the year come as Keynote Speaker for the Seminar. She will follow up with them. The Call for Papers will be distributed and advertised by the end of September, for a return deadline of December 31, 2003.

**Updates:**

Election of New Officers: Charlie Joyce will be stepping down as Chairperson of the PUG Board. He has nominated Jonathan Lee of West Valley Sanitation District as his successor. Jonathan has agreed to run for Chairperson. Vern Phillips has also stepped down as Vice-Chair, and in his place Jennifer Glynn with Brown and Caldwell has agreed to run for this position. Cindy Preuss with Harris & Associates will be running for Secretary and Michael Penny with Central Contra Costa Sanitation District will run for re-election as Treasurer. Ballots were sent out and will be counted and results will be announced at the September 23<sup>rd</sup> meeting.

**Next Meeting:**

Our next meeting will be on Tuesday September 23, 2003. It will be held at the offices of Brown and Caldwell at 201 North Civic Drive, Suite 300, in Walnut Creek. Please call Charlie Joyce at 925-210-2509 or e-mail him at cjoyce@brwncald.com to RSVP by Monday, September 22nd. ***Presentation by Pacific Lining Systems. Topic Trenchless Services and Rehab Toolbox.***

Minutes by:  
Angie Giles, Harris & Associates