



PIPE USERS GROUP  
Northern California

You are invited to participate in the September 2005 meeting of the Pipe Users Group (PUG).

DATE: Tuesday, September 20<sup>th</sup>

TIME: 11 A.M. – 1:00 P.M.

LOCATION: Brown and Caldwell  
201 North Civic Drive, Suite 300  
Walnut Creek

**RSVP:** Jennifer Glynn  
(925) 210-2307  
jglynn@brwncald.com  
**by: Friday, September 17<sup>th</sup>**

Please see attached agenda. If you have questions, please call Cindy Preuss at Harris & Associates at 925-827-4900, ext. 176.



PIPE USERS GROUP  
Northern California

MEETING OF SEPTEMBER 20, 2005  
11 A.M – 1:00 P.M.

AGENDA

<u>TIME</u>	<u>TOPIC</u>	<u>RESPONSIBLE PERSON</u>
11:00 A.M.	Introduction	Jennifer Glynn
11:05 A.M.	General Group Discussion Items	Committee Chairs All Members
	❖ Executive	
	➤ Non-Profit Application Status - Jonathan	
	➤ PUG Treasury Status – Allen & Cindy	
	➤ New Member Applications – Allen	
	❖ Task Group Reports	
	➤ Website - Cindy	
	➤ Permitting Series – Joyce & Cindy	
	❖ General	
	➤ Change in November PUG meeting date	
	➤ USA North meeting to discuss potholing - Jonathan	
	➤ Seminar schedule and planning - Cara	
11:30 A.M.	Recap of Minutes from August Meeting	Cindy Preuss
11:40 A.M.	<b>Permitting Series Presentation: “Caltrans Encroachment Permitting Process,” by Bahman Zarechian, District Manager with Caltrans</b>	
	<b><i>Bahman will educate PUG on three main areas of encroachment permitting as it relates to underground pipeline construction within the Caltrans right-of-way:</i></b>	
	• <b><i>How to apply for a permit from Caltrans</i></b>	
	• <b><i>How to prepare a plan for Caltrans permit purposes</i></b>	
	• <b><i>What criteria to consider prior to designing underground systems within the City right-of-way</i></b>	
12:30 P.M.	Lunch	
12:50 P.M.	Project Discussion, Field Trips, Recent/ Upcoming Seminars, Announcements	All Members
1:00 P.M.	Adjournment	Jennifer Glynn